

HEALTH AND SAFETY POLICY

Blue Breeze Cleaning Limited is committed to ensuring the health, safety and welfare of its employees and it will, so far as is reasonably practicable, establish procedures and systems necessary to implement this commitment and to comply with its statutory obligations on health and safety. We aim to ensure that all employees are fully aware of their responsibility for safety and of the safety rules which are relevant to their own jobs provide up to date information about health and safety issues at work. It is the responsibility of each employee to familiarise themselves and comply with Blue Breeze Cleaning Limited's procedures and systems on health and safety. The maintenance of healthy and safe working conditions and the prevention of injuries and losses are not only of vital importance to Blue Breeze Cleaning Limited's efficiency and success, but also in the best interests of all our employees and their families.

While Blue Breeze Cleaning Limited will take all reasonable steps to ensure the health and safety of its employees, health and safety at work is also the responsibility of the employees themselves. It is the duty of each employee to take reasonable care of their own and other people's health, safety and welfare and to report any situation which may pose a serious or imminent threat to the well being of themselves or of any other person. If an employee is unsure how to perform a certain task or feels it would be dangerous to perform a specific job or use specific equipment, then it is the employee's duty to report this as soon as possible to their supervisor, their health and safety representative or the safety officer. Alternatively, an employee may, if they prefer, invoke Blue Breeze Cleaning Limited's formal grievance procedure or they may make a complaint under Blue Breeze Cleaning Limited' provisions on Disclosures in the Public Interest.

To ensure the policy is observed the Company requires the co-operation of all its employees. All employees have a legal responsibility and duty to take reasonable care to ensure their own safety and that of their colleagues and persons whom may be affected by their activities.

Disciplinary action under Blue Breeze Cleaning Limited's disciplinary procedure may be taken against any employee who violates health and safety rules and procedures or who fails to perform their duties under health and safety legislation. Depending on the seriousness of the offence, it may amount to potential gross misconduct rendering the employee liable to summary dismissal. All employees are required to:

- Familiarise themselves with the work site and any hazards that may be encountered.
- Conduct their activities in accordance with safe practices, taking precautions to protect the work site, all employees and others that may be affected by their activities.
- Ensure that a Method Statement (safe system of work) is implemented at all times.
- Ensure that signs and guards are placed around any floor openings or hazardous obstructions and that any removed guard, duct covers or barriers etc are replaced before leaving the area unattended.
- Comply with our Health & Safety Rules and Health & Safety Policy.
- Use protective clothing and equipment that are provided with.
- Familiarise themselves with the assessment of site specific risk and COSHH assessments along with the appropriate method statements for the tasks.

IT IS OUR INTENTION TO SECURE A HIGH STANDARD OF SAFETY IN ALL AREAS UNDER OUR CONTROL. Blue Breeze Cleaning Limited will provide and maintain a healthy and safe working environment with the objective of minimising the number of instances of occupational accidents and illnesses. Blue Breeze Cleaning Limited will pay particular attention to:

1. Maintaining the workplace in a safe condition and providing adequate facilities and arrangements for welfare at work.
2. Providing a safe means of access to and egress from the workplace.
3. The provision and maintenance of equipment and systems of work that are safe without risk to health.
4. Arrangements for ensuring safety to health in connection with the use, handling, storage and transport of articles and substances.
5. The provision of such information, instructions, training and supervision as is necessary to ensure the health and safety at work of its employees and other persons.
6. Blue Breeze Cleaning Limited will provide appropriate training, safety devices and protective clothing as is necessary to safeguard the Health, Safety and Welfare of its employees.

The general statement of policy and responsibilities will be available to all employees.